

Call for Artist Proposals

Parklet

Submissions Due October 18, 2021



Project Description & Goals:

The Sisters of Saint Joseph Neighborhood Network seeks to commission a professional visual artist, or artist team, to design and fabricate a parklet, or pop up park, atop a 19 foot long utility trailer. Defined by the National Association of City Transportation Officials as: *public seating platforms that convert curbside parking spaces into vibrant community spaces* (NACTO.org), the SSJNN parklet will provide a new and exciting avenue for the organization to engage with the community by serving as a mobile meeting space. The design of the parklet should encourage interaction and create a welcoming environment that promotes intimate conversation between SSJNN staff and neighbors. The final design may allow for the parklet's amenities to spill outside of the trailers boundaries, onto neighboring sidewalks and pavement.

The SSJ Neighborhood Network will assist the chosen artist(s) in securing a space in which the construction, fabrication, and assembly of the parklet will be completed. The parklet will be finalized by March 15, 2022.

This project is sponsored by generous funding provided by the Sisters of Saint Joseph of Northwestern Pennsylvania's Mission & Ministries Foundation.

Project Guidelines:

- The selected artist(s) will be responsible for the design and installation of the parklet atop the trailer described above.
- The design of the parklet should create a welcoming environment for neighbors to engage in conversations with SSJNN in order to assist the organization in understanding the contemporaneous needs of those we serve.
- The overall footprint of the trailer is 17' long, 7' wide, with the platform standing roughly 19" from the ground. The overall dimensions of the platform, atop which the parklet will be built, measures 12' long and 7' wide.
- Please reference the [provided images and dimensions detailed here \(please click\)](#) for more detailed information.
- The overall height of the parklet in its final form should not exceed 80" at any point.
- The parklet trailer structure may not exceed the dimensions of one standard, on-street parking space, which is 8' wide by 18' long.
- The parklet may be designed to include elements which expand beyond the trailer itself, i.e. to incorporate adjoining sidewalk space. This is an option, not a requirement, and proposals that include such plans will not necessarily be given preference during the review and selection process.
- As the trailer stands roughly 19 inches high, the selected artist(s) will be required to include within their design a way to bridge the gap between the parklet and adjacent street curbs to allow for safe entry and exit of occupants from sidewalks to the parklet surface.
- The parklet may be designed to include objects that require assembly and disassembly on site. Preference will be made for designs that include a storage solution for such objects on the trailer itself.
- Any items or structures that will be permanently affixed to the parklet should have some resistance to warpage, cracking, and premature wear, as they will be subject to heat, sun, and rain and should be affixed to the trailer with sufficient anchoring to prevent them from being removed, tipped, broken, or overturned due to wind, rain, etc...

Budget:

The budget for the completion of the parklet is up to \$9,000. This sum is inclusive of all costs associated with the project, including artist fees, design, fabrication, installation, transport, travel, and other project related expenses.

Eligibility:

This request for proposals is open to all artists or artist teams who are at least 18 years of age, with no restriction on geographic location. Artists' qualifications should demonstrate a level of experience and professionalism that is commensurate with the project scope and budget.

Timeline:

Applications Due: October 18, 2021
Artist(s) Notification: November 8, 2021
Project Completion: by March 15, 2022

Required Application Materials:**A Word document or PDF dossier containing the following materials:**

Save with filename "FirstnameLastname_Parklet" for example: "JaneDoe_Parklet"

- Artist Statement (no more than 500 words)
- Artist Biography (no more than 500 words)
- Project Narrative (no more than 1,000 words)
- Project Timeline
- Project Budget
- References (Provide the names, email addresses, and telephone numbers for three professional references.)
- Curriculum Vitae

Imagery:

- Images of Proposed Project (4-10 images of proposed work. Images may display sketches, 3D renderings, images of maquettes, etc...**Save as JPEGs only. Use filename(s) "FirstnameLastname_Parklet1" "FirstnameLastname_Parklet2" "FirstnameLastname_Parklet3" etc...**)
- Portfolio featuring Past Work (Provide hyperlink to online portfolio)

Submission Process:

You may submit your application materials here: [Parklet Submission Form](#)

Submission Deadline:

October 18, 2021

Trailer Images & Branding Files:

[Link to Trailer Images](#)

SSJNN Mission Statement:

The SSJ Neighborhood Network, sponsored by the Sisters of St. Joseph of Northwestern Pennsylvania, provides leadership, advocates for local residents, and partners with the broader community to develop opportunities for both personal growth and neighborhood revitalization.

Please direct any questions to Alison Stinely via e-mail at ASTinely@SSJNN.org

To learn more about our organization, visit: <https://www.SSJNN.org/>