

Capital Crossroads & Discovery Special Improvement Districts

2024 Performer Guidelines

Capital Crossroads and Discovery Special Improvement Districts are non-profit organizations that support the development of downtown Columbus as a clean, safe and vibrant place to live, work and play. We run events and programming in both districts that include the Pearl Market, Downtown Holiday Trolley Hop, Rally In The Alley and more!

Performers are paid by the Greater Columbus Arts Council, which matches our funds. The Arts Council will pay the performer via check or electronic bank transfer (requires performer to be set up in Arts Council's system). Electronic payments are made 5-7 days after performance is marked complete, checks 7-10 days plus mailing time. Performers are paid \$75 per hour.

If you're interested in performing at any of our events, please fill out our Performer Interest form [here](#).

Events:

Pearl Market – every Tuesday and Thursday from Tuesday, May 14th to Thursday, October 3rd, 11:00AM to 2:00PM. Pearl Market takes place on Tuesdays at Gay & Pearl Streets Downtown and on Thursdays at the Columbus Commons

Downtown Holiday Trolley Hop – Saturday, December 7th. Times and locations to be announced.

Rally In The Alley – every 3rd Saturday from June to October at Gay & Pearl Streets Downtown. Times to be announced.

Please note we have additional programming that may require entertainment and artists that will be announced throughout the season.

If selected to perform at our events:

- **Artists and performers are expected to follow the general guidelines listed below.**
- **The event manager will contact you with booking information for selected events.**

General Guidelines

- Performers are to arrive at least 30 minutes before the event starts with enough time to set-up and test equipment and check-in with the event manager before the start of the event as outlined above.
- Performers are requested to provide at least a three (3) day notice, or more if possible, if they need to cancel performance. Canceling less than 24 hours in advance or failure to arrive may jeopardize a performer's future bookings.
- If the performer cancels at any time, no payments or compensation will be made.
- If the event is canceled due to inclement weather, notice will be given to the performer and ½ of the agreed rate will be paid.
- All performers are required to bring their own equipment. **If electricity is needed, please request at least 2 weeks in advance.** A 50-foot extension cable is recommended.

- Volume of the performance is subject to the approval of the event manager. Performers may be asked to adjust accordingly.
- In the event of an emergency or other event, we may request access to a performers microphone to make announcements to the event guests.
- An 8' x 8' tent will be provided for outdoor events as well as appropriate signage for your performance. Your own additional signage is welcomed and encouraged.
- Breaks are permitted by cannot be taken during peak attendance. Peak attendance is subject is determined by the event manager dependent on time/date of market or event.
- Selling of merchandise and tip collection is allowed with approval of event manager.

Contact:

Nick Sinclair, Event Manager

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