



Columbus Commons Performer Guidelines

John F. Wolfe Columbus Commons hosts a variety of events throughout the season, including Food Truck Food Court, Family Fun Days, Commons for Kids, Brews in the Bosque, and Holiday programming. Performance times may vary based on the event.

Below are the general venue guidelines, followed by event specific guidelines.

General Venue Guidelines:

- Performances will typically take place under a 10'x10' or 10'x20' tent. Location to be determined with details sent prior to the event.
- Music may be acoustic or amplified. Columbus Commons will provide power, but this is meant to be a plug-and-play type of atmosphere where the performer is bringing their own PA system and handling audio.
- The Columbus Commons park address is 160 S. High Street in Downtown Columbus. A loading area is available at parking meters along the north side of E. Rich St., across the street from 55 E. Rich. A helpful tip is to navigate to 54 E. Rich St.
- Complimentary parking will be provided in the Columbus Commons Garage, and details will be communicated in advance.
- Ensembles can be any size; if an ensemble exceeds four performers, special considerations may need to be in place. Preference is given to ensembles with one-to-three performers.
- Performers may offer their music (electronic or physical copies) and/or merchandise for sale.
- Performers may collect tips and bring signage with their ensemble's branding. All signage should be approved in advance as wind and other weather may cause our staff to remove the signage. However, Columbus Commons will also provide signage recognizing the artist and the Music Everywhere Program.
- Columbus Commons may use photos or videos of the performances for promotional purposes.

Food Truck Food Court Performance Specifics:

Food Truck Food Court takes place every Thursday from May through October. This is a lunchtime series featuring music at each event, with food trucks serving from 11:00 AM – 2:00 PM. We are proud to host the best food trucks in Columbus and give people from across Columbus a lunch break unlike any other.

- Performers must be prepared to perform from 11:30 AM – 1:30 PM.

- Food Truck Food Court is a rain or shine event, but performances may be canceled in the event of poor weather or other circumstances. This call to cancel is made at the discretion of Columbus Commons staff by 9:00 AM on performance days. No fee will be provided to performers if Columbus Commons staff or its proxy provides email, phone, or text notification by 9:00 AM on the performance day, but an effort will be made to reschedule.

Other potential performance opportunities at Columbus Commons include:

- Family Fun Days
- Commons for Kids Events
- Brews in the Bosque Happy Hours
- Holiday Programming

Each of these events have varying start and end times, as well as cancellation deadlines, which Columbus Commons staff will confirm in writing prior to booking through the Greater Columbus Arts Council Music Everywhere portal.

Performances are presented in partnership with the Greater Columbus Arts Council and the Music Everywhere Columbus program.

Performers are paid by the Arts Council, which matches Columbus Commons funds to provide a performance fee of at least \$75 per hour, per performer. The Arts Council pays performers via check or electronic bank transfer, which requires performers to be set up in Arts Council's system. Checks are generally mailed 5-7 business days after the performance is completed. Electronic bank transfers are generally made within 3-5 business days.

For more information, contact Kylie Kroger at kkroger@downtowncolumbus.com.